
(Name of Plaintiff)

(Name of Defendant)

(Address)

VS

(Address)

(City, State, Zip)

(City, State, Zip)

STATEMENT OF CLAIM

(HERE THE PLAINTIFF, OR AT HIS/HER REQUEST, THE COURT WILL INSERT A STATEMENT OF PLAINTIFF'S CLAIM AND PLAINTIFF OR HIS/HER AGENT SHALL VERIFY THE ORIGINAL STATEMENT OF CLAIM)

SUIT FOR DAMAGES OPEN ACCOUNT PROMISSORY NOTE SUIT ON CONTRACT OTHER

Amount of Claim \$ _____, Plus Costs \$ _____
_____ County, Georgia.

_____, being duly sworn, on oath deposes and says that the foregoing is a just and true statement of the amount owed by the defendant to the plaintiff, exclusive of all setoffs and defenses.

Sworn to and subscribed before me, this _____ day of _____, 20____:

(Plaintiff or Agent)

(Notary Public or attesting official)

NOTICE

TO: _____
(Defendant)

(Home Address)

(Place of Employment)

You are hereby notified that _____ has made a claim and is requesting judgment against you in the amount of _____ (\$ _____), as shown by the foregoing statement. The Court will hold a hearing upon this claim at _____, the time to be set **AFTER** your answer is filed. **YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU.** If you do not answer, JUDGMENT BY DEFAULT will be rendered against you! Your answer may be filed in writing with the Clerk of the Court or given orally to the judge.

If you have witnesses, books, receipts or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the Court at once for assistance. If you have any claim against the plaintiff, you should notify the Court at the time you file your answer. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the Court.

You may come with or without any attorney.

Magistrate of _____ County

RETURN OF SERVICE

This Notice & Claim served upon the defendant(s), _____ personally on the _____ day of _____, 20____.

This Notice & Claim served upon the defendant(s), _____ by leaving a copy at his/her dwelling place with _____, a person of suitable age and discretion on the _____ day of _____, 20____.

Sheriff/Deputy Sheriff/Constable